Position Description:
Web Development & Digital Media Internship (Summer 2014; 3 months with potential full-time offering)

FrameWorks Institute is seeking a passionate web developer & graphic designer who is looking to jumpstart his/her career. Our internship program will provide you with a platform to develop your skills while expanding your knowledge on social issues. As an integral member of the Public Presentation team (P2), you will be engaged in producing a wide range of web and multi-media products designed to effectively communicate the challenges of and solutions to some of the most important social issues of our time. This is an important opportunity for you to gain valuable experience and insight at one of the most well respected strategic communications think tanks in the country.

The ideal candidate will be a recent graduate with a strong background in HTML5/CSS3, moderate graphic design skills and a thirst for knowledge. Candidates engaged with social issues and/or familiar with social science research will have priority consideration. This position requires you to be tech savvy, a quick learner and willing to take initiative with minimal oversight. This 3 month summer internship requires is 20 hours/week on-site with optional time to complete work off-site. Those who produce quality work and show initiative in improving the organization will be considered for full-time appointment at the end of the internship.

Job Description:
• Perform content updates to the FrameWorks website
• Assist with developing FrameWorks’s interactive web toolkits for learning engagement
• Help manage FrameWorks’s LMS platform (FrameWorks Academy)
• Format research reports and presentations
• Provide support for P2 with various multi-media projects and tech support for the organization

Requirements:
• Associate/bachelors degree in web design, graphic design, UI/UX or related field.
• Strong HTML5 and CSS3 background with knowledge of Javascript & jquery
• Adequate graphic design skills with working knowledge of Photoshop & Illustrator
• Ability to learn quickly and troubleshoot tech issues independently
• A self-motivated team player that can meet deadlines
• Detail-oriented
• Strong written and oral communication skills
Bonus Points:
- Experience formatting reports and presentations (MS Word, MS PowerPoint, iWork Pages & iWork Keynote)
- Adobe creative suite (After Effects, Premiere, Audition, InDesign)
- Fuze webinar
- Background or interest in the social sciences: sociology, anthropology, psychology, linguistics and/or communications

Benefits:
- Flexible scheduling
- Reasonable intern stipend
- This position has the potential to be made full time
- Friendly and collaborative staff/working environment

Please Submit to cvo@frameworxsinstitute.org:
- Resume
- Portfolio
- Cover letter or writing sample (optional)
- Strong Candidates will be invited for a phone or in-person interview

About the FrameWorks Institute
The mission of the FrameWorks Institute is to advance the nonprofit sector’s communications capacity by identifying, translating and modeling relevant scholarly research for framing the public discourse about social problems (FrameWorksInstitute.org).

FrameWorks designs, conducts, manages and publishes communications research to prepare nonprofit organizations to expand their constituency base, to build public will, and to further public understanding of specific social issues. In addition to working closely with social policy experts, its work is informed by a team of communications scholars and practitioners who are convened to discuss the research problem, and to work together in outlining potential strategies for advancing remedial policies.